

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 3, 2005
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:10 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Cameron Bright, a fourth grade student at Carlton Oaks School, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda with amended item F.3.1.

Motion: Ryan

Second: Carlisle

Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Enrollment Report
- 1.3. Developer Fees Collection Report
- 1.4. Schedule of Upcoming Events

Mr. John Tofflemire shared that a celebration in honor of those retiring this year will be held on June 2, 2005 from 4:30 to 6:30 p.m. at Dave and Busters. All costs will be covered by donations from community businesses.

2. Spotlight on Learning-REACH Program

Dr. Johnson introduced D.J. Scharschell, an eighth grade student at Chet F. Harritt, who has excelled using the REACH program in the resource program. President Burns presented D.J. with a certificate of achievement.

3. Spotlight on Learning-Attaining Literacy

Dr. Johnson introduced Cameron Bright, a student at Carlton Oaks School, who has made great improvement in reading this year. President Burns presented Cameron with a certificate of achievement and presented a certificate of appreciation to his teacher, Julie Powell.

4. Recognition of New Probationary Teachers

Ms. Katie Hammock was introduced as a new probationary teacher at Carlton Hills School.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

Teresa Edgerton, CSEA president, questioned the Board about what they could accomplish if SB 1499 was repealed that they could not accomplish at this time. She anticipates hearing from Board members about this issue.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

Superintendent

1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Adoption of Resolution Requesting Temporary Transfer of Funds
- 2.5. Approval of Interdistrict Attendance Agreements
- 2.6. Approval of Response to Request for Agency Recommendation
- 2.7. Approval of Student Teaching Agreement with Cal State San Marcos
- 2.8. Authorization to Purchase Through Other Public Agency
- 2.9. Authorization to Dispose of Surplus Property

Educational Services

- 3.1. Approval to Apply for the Community-Based English Tutoring (C-BET) Program for 2005-2006
- 3.2. Approval of Agreement with San Diego County Communities Against Substance Abuse for Santee Community Collaborative
- 3.3. Approval of Request for Extended Field Trip for Rio Seco School ASB Students to Visit Knott's Berry Farm in Buena Park, California
- 3.4. Children & Families Ready 4 School Summer Program

Human Resources

- 4.1. Personnel, Regular (Pulled for separate consideration.)
- 4.2. Approval of Shared Classroom Teaching Assignments for 2005-06.
- 4.3. Approval of Correction to the District Employee Calendar for 2005-06

It was moved to approve the Consent Items with the exception of E.4.2. which was pulled by Member Bartholomew for separate consideration.

Motion: Ryan

Second: Carlisle

Vote: 5-0

Member Bartholomew wished to abstain from Consent Item 4.2. Member El-Hajj moved to approve Consent Item 4.2.

Motion: El-Hajj

Second: Ryan

Vote: 4-1 (Bartholomew, abstain)

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. **Discussion about Resource Options**

Dr. Johnson introduced the Resource Options that administration analyzed and, with Mr. Clark, presented each option with a definition, requirements, and impact to the District. Many of the resource options may come into being with the housing developments in Santee. Administration also would like some direction and timelines from the Board.

Member Carlisle asked if school facilities funds have been received in the past. Administration shared that the District has used these funds previously for Pepper Drive and Santee School modernizations. The funds come from State bonds. Member Carlisle also asked how Mello Roos would work within Santee. Mr. Clark shared that developments, such as Fanita Ranch and Sky Ranch, would provide a tax that would go to the District. Member Carlisle asked about redevelopment funds and how GO bond

revenue could be used. Mr. Clark shared that the redevelopment funding stream continues and cannot be changed without changing the entire program. Member Carlisle asked if the revenue generation was limited to the area where improvements were made. Mr. Clark shared that GO bonds could be used for deferred maintenance projects which would free the district from making contributions from the general fund to the deferred maintenance fund.

Member Bartholomew asked how a Certificate of Participation works, if the District received interest, and if they have been used in Santee in the past. Member Carlisle shared that interest is earned but must be used for a capital project, as designated. Member Ryan said that the District has used Certificates of Participation in the past. Mr. Clark shared that a GO bond is very limiting on use for general fund. Member Ryan asked if the GO Bond requiring a two-thirds vote still carries restrictions. Mr. Clark said that the restrictions are for capital use and deferred maintenance.

President Burns proposed to defer action until the Board has its facilities workshop in June. Board members agreed to table this item until after the facilities workshop.

1.2. **Newsletters**

Dr. Johnson proposed that a District Newsletter be developed beginning next school year in order to promote and form partnerships with the Santee community. She shared samples of good and not-so-good newsletters and reported on the public relations information she received from meeting with Jim Esterbrooks from the County Office of Education. She proposed a biannual, one page, two-sided, newsletter to share with the community to showcase the District. She shared the cost would be about \$1,500. Dr. Johnson asked for Board direction to develop a prototype and invited Board members to assist in the development of the newsletter.

Maria Lenhoff, a community member, shared that the Santee Review is well received by the City and suggested that the District look at collaboration. Member El-Hajj shared that they have spoken to the City previously and they were not receptive to us placing an article in their newsletter.

Jeannie Thill, a teacher at Cajon Park, shared that she has seen a Chula Vista newsletter recently and it advertised new developments in their community.

Member Ryan does not object to a newsletter but wishes to wait until after the May revise and the budget are determined before making a decision. She believes it should be a District newsletter, not from the Superintendent or Board.

Member Bartholomew is in favor of the concept of a newsletter to communicate issues of the District and how they tie into the community and that we should use as many mechanisms that we can to generate partnerships. He would like administration to explore sponsorship of a newsletter.

Member El-Hajj hopes to improve upon the previous newsletters. The City's newsletter has been well received but is costly to produce. She has some reservations about publishing a newsletter because so much information is now on-line and wonders if it would really be read. She agrees that a decision should wait until the budget decisions have been made.

Member Carlisle is in favor of a newsletter and believes it is a great way to tell the community who we are. He has some of the same concerns about the cost as budget decisions are being made. He would like to investigate seeking sponsors to fund a newsletter. He suggested that the newsletter be made available on the web site.

President Burns supports the newsletter and believes it is the next step for the District. He believes that a cost of under \$1,000 for two publications would be an appropriate expenditure but would recommend that sponsorships be explored. He believes that students need to be included on the front page and throughout the newsletter. He would also want it available on the web site.

The Board agreed to consider a newsletter for next school year but no decisions be made until after the May revise. Three members support looking for outside funds to sponsor a newsletter.

It was recommended that a task force be developed to work on development of a newsletter. The task force will also consider who the audience would be, parents, community, or businesses. President Burns and Member Bartholomew will work with Dr. Johnson on the task force.

1.3. **Board's Legislative Goals for 2005**

Member Ryan proposed that the wording on Legislative Goal #20 be revised to state, "To support legislation to restore to school districts the ability to contract services." This revision would help to clarify the intent of the Board.

Member Bartholomew suggested that some explanation be provided on the long version of the legislative goals for Goal #20. Member Ryan will prepare an explanation statement to be added.

Member Ryan moved to revise Goal #20 as stated.

Motion: Ryan

Second: Bartholomew

Vote: 5-0

Business Services

2.1. **Format for Monetary Reports**

Mr. Clark presented a summary of the purchase order approval process and a subsequent audit and financial review by the school site, District Office, and County Office of Education. He would like to request some consideration from the Board on the new reports. He suggested that future reports should have purchase orders divided by category. Mr. Clark requested approval to spend funds, not to exceed \$5,000, for hardware, training, and implementation costs for more substantial and adequate reports. This would also help to consolidate the report into a single report that would be more comprehensive for the Board and would not increase staff time but would shift the emphasis to data and analysis.

Member Bartholomew asked if the reports would be automated. Mr. Clark said that the reports would be more automated and will open the door to site and department reporting.

Member Ryan asked about the expenditure. Mr. Clark said that the business department will still be incurring the expense for new hardware in the future because their equipment is outdated so most of the cost would be incurred anyway. Member Ryan believes that the expense is acceptable because the department will be spending almost as much to upgrade to newer equipment.

Member Bartholomew feels the reports would be valuable and the expense is warranted. He shared that currently the department is running 4 to 5 year-old hardware that cannot sustain the current operating systems.

Member Carlisle asked if the reports would provide site and department budgets as well as District budgets as a whole. Mr. Clark shared that the reports would provide whatever information the Board needs to have in order to make decisions.

Member El-Hajj moved to approve the purchase order format for monetary reports. These reports would not begin until next year.

Motion: El-Hajj

Second: Ryan

Vote: 5-0

2.2. **Report on Fees and Savings out of Transportation**

Mr. Clark presented the collection of \$17,960 in ridership fees but reported that ridership has dropped 53% this year. President Burns says that providing busing, even at a fee, gives parents the option of having their students ride a bus or walk to school. He asked if there had been any reports of students walking to or from school in the hazardous areas. Dr. Johnson said that no reports have been received. No action was taken.

Educational Services

3.1 **Evaluation Summary of the 2003-04 Modified Day Programs and Approval of Proposed Adjustments to the 2004-2005 Regular School Year Instructional Schedule**

Dr. Shaw introduced the proposals for modified day programs at schools and the proposed adjustments to their regular school year instructional schedules.

Member Bartholomew asked why all schools do not propose an extended year kindergarten. Dr. Shaw shared that some schools do not have the facilities needed. He also asked for some information about how modified days are approached in regards to local decision-making and if there is any benefit in making uniform decisions across the District. Dr. Shaw shared that modified days have been uniform in the past and that the new process was brought about because not all schools saw the benefit of modified day programs. Dr. Shaw believes that the model now in place is working more effectively.

Member Carlisle asked the reason all school sites do not use same forms for their proposals. Dr. Shaw explained that there are different forms for existing modified day programs and new modified day programs and regular school schedules.

Motion: Bartholomew Second: Carlisle Vote: 5-0

3.2. **Report of Cessation of Funding for the Primary Intervention Program (PIP)**

Dr. Shaw shared that loss of funding for this program is approximately \$300,000. Administration has looked at other funding sources to be able to continue the program. Member Ryan believes that program services could be funded as part of the Prop 63 program. She asked that a District administrator attend the County meeting on Monday, May 9th to provide that input. Dr. Johnson shared that Raydene Wolf would be attending the meeting at the County and that she has had a conversation about funding the PIP program from the Prop 63 program with Meredith Riffel, the Collaborative Coordinator.

Human Resources

4.1. **Approval of Resolution No. 0405-42 Declaring May 11, 2005 as the Day of the Teacher**

Mr. Tofflemire presented the resolution declaring May 11, 2005 as the Day of the Teacher. Member El-Hajj moved to adopt Resolution #0405-42.

Motion: El-Hajj Second: Ryan Vote: 5-0

4.2. **Approval of Resolution No. 0405-43 Declaring May 15-21, 2005 as Classified School Employee Week**

Mr. Tofflemire presented the resolution declaring May 15-21, 2005 as Classified School Employee Week. Member Ryan moved to adopt Resolution #04-05-43.

Motion: Ryan Second: El-Hajj Vote: 5-0

Mr. Tofflemire shared that a luncheon, funded by community donations, is to be planned for classified employees on Tuesday, May 17, 2005. He invited the Board members attend. Mr. Tofflemire also requested that the Board discuss what they would like to do to recognize employees for Day of the Teacher and Classified Employee Week. Member Ryan suggested that the Board work with the association leadership to see what would be meaningful to them. Mr. Tofflemire will check and return with information to the Board.

4.3. **Approval of Resolution No. 0405-40 for Release of Identified Certificated Employee from a Management Position**

Motion: Carlisle Second: Bartholomew Vote: 5-0

4.4. **Approval of Resolution No. 0405-45 to Layoff Identified Classified Employees**

This resolution provides layoff notices due to the loss of funding of the PIP program. These employees may be called back if funding is restored.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

G. BOARD POLICIES AND BYLAWS (None)

H. BOARD COMMUNICATION

Member Carlisle invited everyone to the "Cowifornia" County Fair at Santee Lakes on May 14th.

Member El-Hajj shared that the library committee is hosting a forum and she will attend. She will report back after the meeting.

Member Bartholomew shared that the Foundation has discussed going out into the community to ask for donations. Prop Y campaign's remaining monies will be contributed toward the cost of sending letters. The Foundation may do a trial mailing to see what percentage of returns is received. Member Bartholomew has also been working with Dr. Johnson to meet with the Ministerial Council and will plan to meet in late summer. The District may need to look at another mechanism to get full participation because the Council does not include all ministers in the Santee area.

Member Ryan shared information about a meeting on May 10th at 4:15 for Prop 98. This meeting is to form an East County coalition. Member El-Hajj agreed to work with this coalition.

President Burns reported that the Budget and Enrollment presentations at the school sites were completed. He felt they were very worthwhile and feedback is that staff appreciated the communication efforts of the Board and Executive Council. The Board selected assignments for the presentations to School Site Councils and PTA's.

The Board agreed to meet at 6:00 p.m. on June 7, to review the "We Agree" statements.

Dr. Johnson shared that the City requested information about student incidents regarding marijuana. She asked if the information she assembled was relevant and if it should be sent to the City. Member El-Hajj feels that the information is no longer relevant to the City and perhaps a new conversation needs to take place about some new issues surfacing with students. Board members asked that a joint City/Board meeting be scheduled.

Member Burns shared a concern about students playing ball late at night during testing. He suggested that the District communicate with the Sports Council about testing dates and ask that students not be playing so late at night during those weeks in the future.

President Burns asked if Board members were supportive to adopt a resolution supporting SCA 8 to require only a 55% approval on parcel tax measures. The Board asked that a resolution be brought to the May 17th meeting.

Member Ryan shared a brochure from SDG&E about a program offering free trees and asked that the brochure be forwarded to the appropriate staff member to investigate if the District could benefit from the program.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
*Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)*
3. Student Discipline Matters
4. Conference with Real Property Negotiators
Location: Renzulli Site
Agency Negotiator: Bill Clark, Assistant Superintendent, Business Services

The Board entered closed session at 9:10 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:30 p.m. No action was reported. The May 3, 2005, regular meeting adjourned at 11:30 p.m.

Allen Carlisle, Clerk

Lisbeth A. Johnson, Ed.D., Secretary